



SMHA Volunteer Role Description: Team Jersey Parent

Role Overview

The Team Jersey Parent is a vital logistical volunteer responsible for the care, transportation, and game-day preparation of the team's home and away jersey sets. This role ensures the team looks professional and is prepared for any game-day scenario. Depending on team interest and volunteer availability, **this role can be divided into two separate volunteers (Home Jersey Parent and Away Jersey Parent) or managed entirely by one individual.**

- **Reporting Structure:** Reports directly to the Team Manager.
- **Operational Boundary:** Manages the storage, preparation, transport, and washing of team jerseys as approved by the Team Manager.
- **Vetting & Approval Guardrail:** Because this position does not involve player safety, on-ice duties, bench access, or direct, unsupervised access to youth athletes, **no formal SMHA Operations vetting, criminal record checks, or board approvals are required** for this role.

Selection Process & Timeline

- **Selection Authority:** The Team Manager and Head Coach select the volunteer(s) for this role directly from the team's parent group.
- **The Selection Window:** Appointed immediately following the final team placement announcements and jersey distribution to ensure garments are tracked from day one.

Key Responsibilities & Duties

1. Game-Day Arrival & Punctuality Mandate

- **The Golden Rule:** Jerseys must arrive at the arena before the team does, or as close to the designated arrival time as possible. Nothing sends an already nervous team into a tailspin before a big game like late jerseys.
- Ensure all jerseys are properly hung, organized by number, and ready for the players as they arrive in the dressing room.

2. Multi-Set Transport & Third Jersey Policy

- **Mandatory Attendance:** Both the home and away jersey sets must be present at **every single game**, regardless of whether the team is assigned as the home or away squad.
- This dual-set transport policy ensures the team is fully protected against an opponent's shortsightedness should they inadvertently bring the wrong jersey color set to the arena.
- **Custom Third Jersey Management:** If the team utilizes a custom third jersey, these garments **must also be handled and transported exclusively by a jersey parent.**

Keeping the third jerseys in the association bags prevents individual players from accidentally forgetting them at home on game days.

3. Washing & Care Protocol

- Maintain the highest standards of cleanliness by washing the jerseys regularly throughout the season, ensuring they are clean, fresh, and fully dried for every event.
- **Washing Protocol Rules:** Jerseys must be washed inside out in cold water on a gentle cycle, using a mild detergent (no bleach or harsh additives).
- **Drying Restrictions:** Jerseys must **never** be placed in a commercial dryer, as high heat damages the numbering, lettering, and structural fabric. All jerseys must be hung to air dry completely.

4. Inventory Management & Seasonal Returns

- Collect all jerseys from the players immediately following the conclusion of every game, ensuring no garments are left behind in the dressing room or placed into player equipment bags.
- **Post-Game Airing Mandate:** Regardless of whether the jerseys were washed after a specific game, they **must be unpacked and allowed to dry completely after every single game** to prevent sweat buildup and completely avoid the formation of mold or mildew.
- Track the condition of the jerseys throughout the year, checking for rips, tears, or detached numbers, and immediately report any maintenance or replacement needs to the Team Manager.
- Ensure the complete sets are safely packed, stored on heavy-duty hangers, and placed in the designated team jersey bags between events.
- **End-of-Season Third Jersey Return:** At the conclusion of the hockey season, the custom third jersey will be officially returned to the individual player to keep.
- **SMHA Jersey Return Requirement:** The official SMHA-provided home and away jersey sets must be collected in full, **WASHED AND FULLY DRY**, to be ready for return at the end of the season when the association Equipment Coordinator sends out the designated return dates. The volunteer **must attend and assist in the physical inspection** of the inventory at the designated return time.

Mandatory Compliance & Requirements

- **Code of Conduct:** Must strictly adhere to the SMHA Volunteer Code of Conduct, promoting a helpful and supportive environment for all players and families.